



Notice of AGM 2019

12.00 pm Wednesday 29 May 2019 at venues detailed below

PROGRAMME:

11.45am	Registration, please arrive early
12.00pm	AGM starts
2.00pm (approx.)	Close

AGM AGENDA

1. Welcome (Stephen Hunt – Chairman)
2. Establish a quorum and apologies
3. Confirmation of the minutes of the 2018 Annual General Meeting
4. Receipt of the Annual Report of the Management Board for 2018-19
5. Receipt of the Audited Financial Statements for 2018-19
6. Receipt and Approval of the Annual Business Plan and Budget for 2019-20
7. To fix membership fees for the financial year 2019-20
8. Appointment of Auditor
9. Rescind the existing Constitution and replace with a draft replacement Constitution
10. General business

VOTING

Those Members who are entitled to vote and wish to do so at the AGM, **must** make arrangements to **attend** a host venue in person, **or join** in via the Zoom teleconference facility detailed below. Corporate Members wishing to assign their vote to a Member of their Corporate must provide the Secretary with the name of the person authorised to exercise their vote **prior to** the meeting. This can be done by email to secretary@risknz.org.nz .

ZOOM TELE-CONFERENCE ARRANGEMENTS

If you are unable to join at any of the venues, you can choose to dial in to join Annual Meeting remotely. Please choose the relevant option when completing the registration form. Webinar information for logging in and participating in the webinar will be shared with registered participants by return email.

VENUES

Auckland	Wellington	Christchurch
Navigatus, Level 2, 347 Parnell Rd, Parnell	PwC, 10 Waterloo Quay, Pipitea, Wellington	Christchurch City Council 53 Hereford St, Christchurch Central 8013
Go to Level 2 Reception to sign in and access meeting rooms.	Torea Room	Room 2.06 is not accessible to non-Council attendees. Please meet on Level 2 at the top of the escalator/stairs 5 minutes before the start of the meeting. Peter Kingsbury will meet you and escort you to the meeting room.



CATERING

Tea, coffee and a muffin or scone will be provided at the three host venues.

RSVP or APOLOGY by Monday 27 May

Please register your RSVP or apologies by email to adminofficer@risknz.org.nz

Jim Harknett
Secretary

On behalf of the RiskNZ Management Board

www.risknz.org.nz