



RiskNZ

Annual Report 2019

RiskNZ Management Board

16 May 2019

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Chairman's Report for 2019

Summary of 2019

For RiskNZ 2019 has been a year where we have gone from strength to strength as we build on the foundation laid during the organisational changes of early 2018.

After a four-month period with the Secretary acting as Executive Officer (EO) and Administrative Officer (AO), the year began with the appointment of Sathya Mithra Ashok as the new EO. Sathya's energy and drive has been decisive in the notable achievements of 2019. The appointment of the new EO followed the selection of Virtual Assistants (VA) as the provider of administrative support to the EO and the Board. The VA team includes Erin Killian who many members will remember from her earlier role as our AO.

The arrangement with VA has allowed efficient leverage of the skills across the VA team and this also has improved availability and responsiveness to support requests. This new executive team has been the platform for our successful year.

The mid-year elections saw the appointment of David Turner (PWC) to the management board. David has already made an impact in his contributions to our strategy, planning, reporting, performance and the production of Risk Post.

The elections also marked the departure of Nigel Toms after two periods comprising seven years on the Management Board, two of them as the Chair.

Nigel's contribution to RiskNZ has been considerable and as chair his stewardship has navigated our society through some challenging times. Nigel's relentless hard work, leadership and commitment has left RiskNZ in a highly positive growth posture. Nigel has been succeeded as Chair by Stephen Hunt but his experience has not been lost to our organisation. Nigel has carried on as an active member and continues to contribute and advise across many areas.

The 2018/19 year has been particularly energetic. A wide range of new improvements and initiatives have been matched by membership growth, development projects and a variety of fascinating presentations, workshops and activities.

A few of the highlights have been excellent events attended by large numbers of engaged members: the work throughout the year leading to the launch of the new website in April 19; completion of our much improved new constitution; high quality seminars delivering valuable risk management tools; a stylish new-look Risk Post layout; increased involvement with standards development in Australia and New Zealand, and; a growing relationship with the Public Sector Risk Forum in Wellington.

Chairman's Report for 2019

Achievements against the priorities and focus areas of our annual plan are included later in this report. As the year unfolded some of these objectives were adjusted, brought forward or delayed according to available resources and changing circumstances.

Business plan 2018/19

The 2018/19 business plan listed four main priorities and four focus areas:

Priorities

- The constitution and code of ethics for members
- The RiskNZ website
- Maintaining and increasing membership numbers
- Developing the capacity to deliver the annual workplan and strategic objectives.

Focus areas

- Advocacy and influencing
- Networking, events and communications
- Education and professional development
- Purpose and performance

From my perspective, the greatest achievement this year has been our growth, with an increase in the numbers of our members, from 707 to 792 - an increase of 12% .

In closing, I would like to thank our members for their engagement, support and high-quality contributions. I would also like to thank and recognise our sponsors, both financial and non-financial for their ongoing support, without which RiskNZ would not be sustainable.

Finally, I would like to thank and recognise the members of the Management Board who volunteer so much time and effort to the leadership and development of our society.

Ngā manaakitanga

Stephen Hunt
Chair
RiskNZ Management Board



Highlights for 2019

Highlights 2019

- **Increasing number of members:** There has been a steady increase in new members (85) and an improvement in member retention.
- **Increased focus on networking:** Many members have emphasised the value of developing professional connections, networks and social connections. Multiple areas of the business plan are targeted toward maximising networking opportunities.
- **Increased variety of events:** The frequency of networking breakfasts, lunchtime seminars and workshops is increasing and attendance levels have grown. A particular highlight was the extremely well-received workshops in Auckland and Wellington on the application on the the new risk management standard 31000 2018. Helpful feedback from the membership survey has also led to increased focus on events that deliver practical tools and techniques for risk managers.
- **Practitioners' Day 2018:** This annual event was hosted by the Civil Aviation Authority and was a sell-out success. A post-event provided very positive feedback with some excellent engagement on initiatives to enhance the annual event for 2019.
- **RiskNZ Awards of Excellence:** A review of the awards process has increased award categories from four to six for 2019 and introduced a focus on outcomes evidenced in applications.

- **New web site:** A completely redesigned website on a new modern web platform was released in April 2019. The management team are continuing to develop the presentation and the content within the website.
- **Revised constitution:** The 2019 revision of our constitution required support from a specialist lawyer. The revision is a significant improvement and will provide better mechanisms for members to exercise their voting rights by proxy and electronic means. This is a major improvement and in the future members will be able to vote if not present at an AGM or SGM.
- **Relationship with the Public Sector Risk Forum (PSRF):** Many members of the PSRF are already RiskNZ members and over the last six months this valuable relationship has gone from strength to strength, consolidating our public sector relationships.
- **Business systems and performance:** There is an ongoing steady improvement in the capture and use of performance data and renewed focus on document and data management.

Ongoing work for 2019/20

- **Post nominals:** The post nominals project has been completed and a call for applications will go out after the conference.
- **Education and professional development:** Prioritisation and resource limitations have prevented significant progress.

Executive Officer's Report for 2019

Kia ora koutou,

It is with great pleasure that I present this year's EO report, as the last 12 months have been one of growth and development for RiskNZ.

With the changes of early 2018 settling down to a rhythm by mid-year, our association of risk professionals started a period marked by steady growth for the organisation and its members.

Membership numbers have increased steadily from 707 total members in June 2018 to 792 in April 2019. We have had 29 individual members join us over the last few months and 6 corporate members come in during the same time period.

We have also seen a heartening increase in engagement in our activities from members and non-members alike. Our well-established Lunchtime Seminar series have had a total of over 238 participants over the year. The RiskNZ Practitioner's Day and Awards of Excellence brought together 43 participants in two highly successful events.

This increased participation, from members and non-members, is a sign of the increasing relevance, significance and utility of RiskNZ's platform and activities to network, post jobs and share best practices.

Our new initiative of RiskNZ Workshops has already brought together over a hundred of our members across two cities. We will be pursuing the delivery of more Workshops in the coming months and working to make them more accessible to more members spread across the country.

This year has also seen RiskNZ invest in polishing and improving the effectiveness of the delivery of our activities. This included our acquisition of the Zoom platform to enable webinar technology for our popular Lunchtime Seminar series. More importantly, the investment of effort has seen the successful launch of a brand-new website that future-proofs the enablement of our digital delivery of services for our members, such as redone Members' Area, as well as our main public-facing online presence, for years to come.

The last 12 months have also seen us renew relationships with our major partners – JLT and SAI Global – as well as establishing relationships with new partners. These include Cybercraft and Safety Associates as Lunchtime Seminar partners, and more recently, Paladin joining us as a Platinum Partner more. We welcome all partners – old and new – on our journey of progress.

Executive Officer's Report

It is doubtless the last 12 months have been one of growth for RiskNZ and all signs indicate that this is set to continue into the next year.

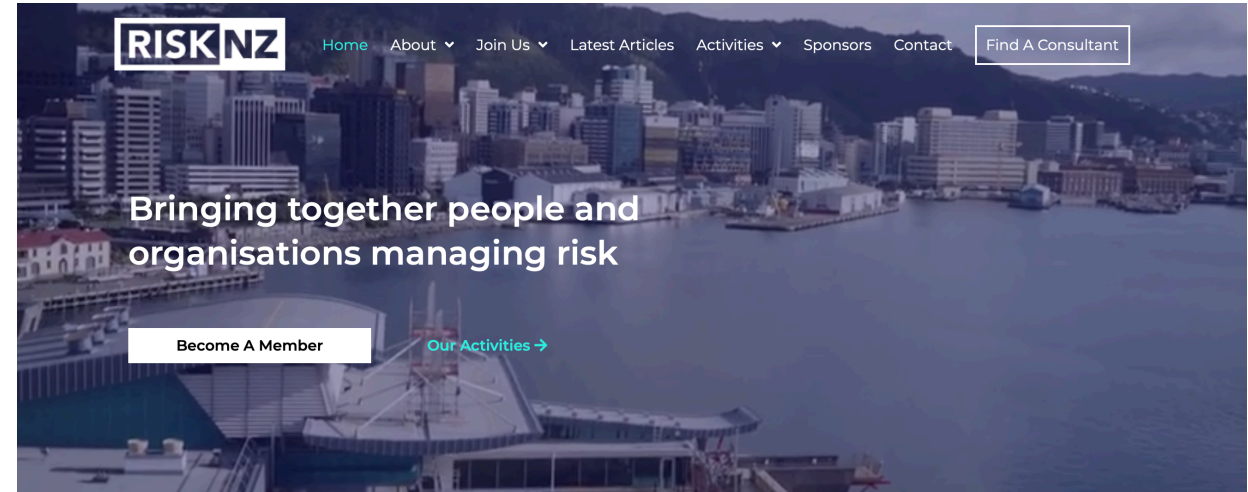
With the operational team in place between the EO and the AO, and the management board providing support, guidance and governance, RiskNZ will be building on its strong foundations to go from-strength-to-strength in the delivery of all its activities and services for members and non-members, as well as all its partners and other stakeholders, in a collaborative effort that is set to empower the risk community, and increase knowledge and practices around risk, in New Zealand.

Nga mihi nui,

Sathya Mithra Ashok

Executive Officer

RiskNZ



Welcome to RiskNZ

RiskNZ is the leading non-profit association for risk professionals in New Zealand. The Society brings together people and organisations managing risk under the guiding vision that New Zealand prospers when risk is well managed. Our focus is to organise regular opportunities for members to meet and experience a wide variety of professional development and networking opportunities.

The society supports special interests groups, encourages research, informs public thinking, influences government, and conducts other activities to achieve risk management best practice in the private and public sectors.

The homepage from our new website

Finance Report 2019 – Highlights

Clear Audit opinion received (refer Annual Financial Statements Agenda item)

Financial performance for the year

RiskNZ recorded deficit of \$4,359 for 2018/19 compared to a budgeted deficit of \$22,238. This is a positive result. The main points are:

Income:

- Membership fees were kept at the same level as previous year. The overall level of income from fees (\$59,335) is consistent with budget (\$60,000) and with recent prior years.
- New sponsorship with Cybercraft (\$3,000) and increased sponsorship with SAI Global (\$4,000)
- Successful Practitioners and Awards Day (overall net surplus \$4,630)
- ISO 31000 Auckland Workshop (overall net surplus \$1,035)

Expenditure:

- Increase in Executive Officer and Admin Officer expenses reflects the new appointments in these roles and the level of engagement and support being provided by them.

Financial Position

Assets

- Maintained a solid cash position. At 31 March 2019 we have \$62, 093 in the bank.
- New website (WIP \$8,977). Final cost \$11k
- Increase in Accounts Receivable mainly relates to the registrations for Wellington ISO31000 Workshops (held on 15 April 2019)

Liabilities

- Maintained a solid cash position. At 31 March 2019 we have \$62, 093 in the bank.
- New website (WIP \$8,977). Was launched in April 2019 with final cost \$11k. To be amortised from 2019/20.
- Accounts Receivable relating to Workshops

Equity

- Net Equity (\$62,083) remains in solid position aligning with the level of cash holdings.

Priorities for 2018/19 - outcomes

1. The constitution and code of ethics for members

- The revision of the constitution was a significant project and has resulted in a document that provides better options in terms of membership categories and mechanisms for using voting rights. The new constitution facilitates both proxy and electronic voting. The resource requirements of the constitution review have meant the development of a code of ethics will be deferred into next year.

2. The RiskNZ website

- A completely redesigned website was launched in April 2019. A more powerful and user-friendly web platform was used and the new web-based and mobile sites are cleaner, faster and smoother. A number of inevitable first-release glitches have been ironed-out and the new website now presents a modern, useable and eye-pleasing portal for new and current members

3. Maintaining and increasing membership numbers

- A significant and ongoing effort to improve the value proposition to members has resulted in a net membership growth of 85: from 707 to 792 members. This represents an overall membership increase of 12%. This growth is pleasing but under the current fee structure this growth does not directly correlate to membership revenue. It should be noted that the annual budget is prepared based on a conservative assumption of zero growth in membership.

4. Developing the capacity to deliver the annual workplan and strategic objectives

- Creating the capacity to deliver work in a not-for-profit society is always a challenge. The dedication and commitment from the EO, AO and Board are critical for success. Moreover, additional contributions from the membership base is always extremely welcome. This past year has seen a wide raft of outcomes that have set RiskNZ on a continued growth path for the next year. Examples of these building blocks are: improved and more frequent events; the new website; the new constitution; preparation for Post-Nominals; increased involvement in standards development.

Focus Area 1: Advocacy and Influencing

Advocacy & Influencing

RiskNZ is positioned to influence decision makers and standard setters

- **Representation:** We are ensuring RiskNZ is represented at the appropriate risk management forums by engaging with Standards NZ and actively identifying other forums that may be valuable to RiskNZ. This will enable RiskNZ to contribute to the OBO07 working group and enable the ability to review the Risk qualification 'Organisational Risk and Compliance' through the skills organisation.
- **Thought Leadership:** Promoting risk management thought leadership is a crucial part of RiskNZ's future, and to do this we are providing credible subject matter experts that can speak on major issues on a regular basis. This valuable knowledge and range of insights is passed to members to stimulate new thinking in a networked and collaborative environment. These activities also provide relevant tools for members to use within their risk management activities and work strategies.
- **Members views:** Listening to the needs of our members is a main focus as we grow and this will provide valuable information to understand important developments in risk management and will allow us to identify and appoint special interest groups. We will also identify people who are willing to speak on behalf of members and who can engage in discussions to develop future activities.
- **Influence Government decision makers:** This is key to enabling opportunities to promote RiskNZ members as recognised experts in the field of Risk Management. Increasing involvement with central and local government senior risk managers will raise awareness of RiskNZ and will contribute toward the promotion of best risk management practice in New Zealand

Focus Area 1: Advocacy and Influencing

Advocacy & Influencing

RiskNZ is positioned to influence decision makers and standard setters

Standards:

- There has been a lot of work achieved on the Standards front over the last year. The main emphasis has been in helping to develop the handbooks that will support implementation of ISO 31000. This work is being done through the Australia New Zealand joint standards committee OB-007.
- There have been a number of OB-007 meetings this last year, most recently Kristin Hoskin, our representative to the committee, hosted a meeting in Sydney. This was enabled by her work, Advisian, providing a venue at their Sydney offices.
- The content for the Executives Guide for applying the standard is going very well. Other work under way is updating risk related standards that are not consistent with 31000, and through RiskNZ we have presented several sessions (workshops, and speaker to the Prince2 Users Group Wellington meeting) on the changes to the Standard and how to engage senior leadership on ways to make 31000 work for various organisations.

Focus Area 2: Education and Professional Development

Education and Professional Development

Members are better informed and have the required skills to do their work

- **Membership professional recognition:** RiskNZ is establishing a Continued Professional Development (CPD) task group who will report back and contribute to the development of a CPD Framework. We have also established a Professional Recognition Post Nominals scheme for members. The next steps will occur after the 2019 annual conference when an invitation will be sent to members requesting expressions interest and applications for Post Nominal assessment.
- **Risk Management training, tools and qualifications:** RiskNZ seeks to provide a risk management qualification for members that is recognised by the profession. RiskNZ will work with NZ and Australian based providers to provide information on training and qualifications to members and will continue to develop this capability throughout 2019/20. We source information on tools and make it available to members. For example, contributions to LinkedIn group discussions on training and qualifications.



Focus Area 3: Networking, events and communications



Networking, events and communications

Members and non-members can interact, sharing knowledge and experience



RiskNZ Annual Report 2018/19

- **Significant Event:** The Risk Practitioners Day was run on 12th September 2018 in Wellington and was our premier professional development event for 2018. The day comprised with six presentations and concluded with our Risk NZ Awards Ceremony. The event targeted senior risk management practitioners and each speaker presented on practical experience-based approaches that they have used successfully (and lessons they have learned) in their work. The keynote speaker, Scott Milne, spoke on coordinating a response to an unknown event. He drew on his own experiences coordinating searches for Malaysia Air Flight 370 and as the Rescue Manager with Australian Maritime Safety Authority. Miles Crawford spoke on managing risk appetite, workshopping techniques and practical application of his research over the last few years. With extensive experience in post earthquake risk and landslip risk Matt Howard (an expert in geotechnical risk) addressed post risk realisation. Des Irving, the Principle Advisor Fire Risk Management Region 3 for Fire and Emergency New Zealand shared how Fire & Emergency as an organisation addresses community engagement. As an organisation, Fire & Emergency has invested a lot of effort in engagement as a means to minimise risks. We also had speakers on security risk management and cyber security. The venue was sponsored by CAA in Wellington. Our other sponsors were: JLT; SAI Global; Navigatus Consulting; Paladin, and; Risk Dynamics.
- **RiskNZ Awards Programme 2018:** The RiskNZ Awards were held as part of the Risk Practitioners Day. They recognised outstanding contributions and services to the risk management profession and RiskNZ. The 2018 Award winners were:
 - *Risk Management Professional of the Year* – Cecilia Tse, Auckland Council
 - *Emerging Risk Practitioner of the Year* – Ryan McBrearty, Unison
 - *Excellence in Developing Capabilities in Risk Management* – Auckland Council

Focus Area 3: Networking, events and communications

Networking, events and communications

Members and non-members can interact, sharing knowledge and experience

- **Ongoing Seminars, Webinars and Networking Events:** Networking and information sharing sessions add tremendous value to the participants and serve to generate regular income for RiskNZ. We are promoting an ongoing programme of regular Lunchtime Seminars, which connect four venues across the country and remote participants through a webinar platform. We also provide breakfast sessions in Wellington and Auckland that bring members and non-members together. A new initiative is the establishment of RiskNZ Workshops. These have been very well received by members, with the first being delivered in Auckland and Wellington. RiskNZ continues to seek new opportunities to hold or collaborate on other sessions for members and non-members.
- **Communication:** It is imperative that RiskNZ maintains good communication with its members. To ensure this, we introduced a completely redesigned RiskNZ website. We maintain regular engagement with members through Risk Post and facilitate engagement and networking opportunities with members on appropriate risk topics.



Focus Area 4: Performance and purpose

Purpose and Performance

The Board's governance is supported by an appropriate constitution and supporting organisational arrangement and systems.

- **Constitution:** RiskNZ has developed a new, modern and enabling constitution. The new constitution will incorporate anticipated changes from the new proposed Incorporated Societies Act. All members have had the opportunity to comment on the new constitution and the final version will be peer reviewed by the Honorary Solicitor before its implementation.
- **Supporting Governance:** The new supporting governance codes will include a Board Charter, Governance Code, and Code of Conduct for members. The Board will also investigate approaches and related clauses to facilitate online forum discussions related to voting on SGMs and AGMs, as well as to facilitate the online voting for SGMs and AGMs. Member discussion will be taken into account regarding the RiskNZ Board Charter and Governance Code, and the code of conduct.
- **Board Members:** An election for the RiskNZ Board has occurred and the new member, David Turner, has undergone a smooth induction process, including face-to-face meetings. Board members are co-opted as required to support Board delivery activities and the Board is operating effectively.
- **Membership:** RiskNZ is working to maintain and grow its membership base, starting with a review of corporate and individual membership numbers and the maintenance of a Members Register. We are exploring options for a new member campaign, and are focused on ensuring that membership numbers remain or increase from the levels at the start of the year. As such, RiskNZ is reviewing and revising the value proposition to retain existing members and attract new ones. We are also analysing the membership fee structure to ensure that it is appropriate and sustainable. RiskNZ is providing current members with an overview of RiskNZ's areas of focus and activities in the business plan, and there will be reporting on performance achieved against the business plan during the year.

Focus Area 4: Performance and purpose

Purpose and Performance

The Board's governance is supported by an appropriate constitution and supporting organisational arrangement and systems.

- **Develop and grow members value proposition:** Risk NZ's new EO has performance-based KPIs to stimulate the development new value propositions for members. This is part of a plan to increase satisfaction of current members, attract new members and make RiskNZ more relevant and contemporary.
- **Manage corporate Members:** RiskNZ values its corporate members and wants to ensure that they are being supported. An annual engagement plan is being implemented to meet the needs of corporate members in order to keep them satisfied and committed to ongoing membership.
- **Engage more members to contribute to the delivery of RiskNZ activities:** The past year saw increased engagement with members and a significant increase in the frequency, quality and variety of presentations delivered to our members, by our members.
- **Financial management:** To ensure that RiskNZ's financial resources are used in an effective and appropriate manner, this Annual Report is prepared with the inclusion of an external auditors report. We are reviewing and updating RiskNZ's Financial Policies and procedures and have ensured they are fit for purpose. Additionally we have reviewed operational expenditure including executive and administrative costs and maintain a careful eye of costs to ensure maximum value for money.
- **Sponsorship:** RiskNZ has increased corporate sponsor numbers and value through the identification of sponsor promotion opportunities. Good relationships with existing sponsors have been retained and renewed with agreements that are of benefit to both parties. Additionally, we will found additional sponsors for monetary and non-monetary support. Effective engagement arrangements are in place to secure additional sponsorship.
- **Contingent Projects:** While the objectives of the 2018/19 workplan have been delivered, some priorities have changed. The Post Nominals, CPD and training options have all progressed significantly¹⁶ while key projects for the web site and constitution have been completed.

List of key activities – events, seminars and workshops from 2018/19

- **Lunchtime seminars – 7**
- **Breakfast networking forums – 8**
- **ISO 31000 Workshops – 2**
- **Practitioners Day**
- **Awards of Excellence**

Our Sponsors enabled the successes of 2018/19



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RISK MANAGEMENT SERVICES

